



# STUDENT PROSPECTUS

# CONTENTS

A message from our RTO Director	Page 2
Living & Studying in Perth, Western Australia	Page 3
AIWT Experience	Page 4
Accommodation	Page 5
School of Education and Community Services	Page 6-10
School of Business	Page 11 -13
School of Work Health and Safety	Page 14 -16
School of Language	Page 17 -18
Short Courses	Page 19
Entry Requirement and Admission Criteria	Page 20
How to Apply	Page 21
Study Pathways with our Partners	Page 22
Courses Available to Domestic Students	Page 23

# A MESSAGE FROM OUR RTO DIRECTOR

## ***Welcome to AIWT!***

My name is Eva Godwin and I am proud to be the RTO Director of AIWT, a training organisation with a strong, solid history and progressive plans for the future.

My passion for the vocational education and training industry began 25 years ago, as a student myself. I have personally experienced the difference inspirational, supportive and encouraging trainers can make in a student's life, and I want to share that passion.

AIWT employs a team of highly professional, dedicated and genuine industry experienced trainers who have their students' learning at heart and will go the extra mile to support them.

Because we believe in providing more than just a qualification, we have student enrichment programs to extend general IT and life skills. AIWT provides our students with work experience with Australian companies and our classroom learning also includes dynamic guest speakers which will benefit students beyond their studies.

All work and no play...that is not what AIWT is about. We are proud of our student community and have a genuine interest in the welfare of our students. Throughout the year, with the support of the student council, we celebrate cultural diversity through campus events.

**Together, guided by our values – to be genuine, passionate and progressive – we believe our students will be prepared for tomorrow.**

*I look forward to meeting you soon.*

**Eva Godwin**  
RTO Director



# LIVING AND STUDYING IN PERTH, WESTERN AUSTRALIA

## COST OF LIVING

Perth has been rated one of the **top ten most liveable cities in the world** for the past thirteen years. Perth is definitely one of Australia's **most affordable cities to live compared to Sydney, Melbourne, Adelaide or Brisbane.**



## CLIMATE

Perth has a Mediterranean climate with hot, dry summers and mild, wet winters. It is the **sunniest capital city in Australia with clear blue skies**, an incredible 70% of the year!



## WORK WHILE YOU STUDY

If you are on a student visa (a full-time international student), you will have the **opportunity to work casually or part-time for up to 40 hours per fortnight** (2-week period), and unlimited hours during semester break.



## PUBLIC TRANSPORT

Perth's public transport allows students to travel cheaply or for **FREE** around the Perth CBD, and as an international student, you will receive a **40% discount on all public transport throughout Western Australia.**



## SECURITY

International students in Perth enjoy a **safe and secure study environment.** However, as with anywhere you travel, you should always be aware of your surroundings and take precautions, especially when going out at night.



## STUDENT HEALTH COVER

It is a requirement that you have health cover for the length of your enrolment as part of your student visa requirements. AIWT can organise this cover for you through BUPA. [www.bupa.com.au](http://www.bupa.com.au)



# AIWT EXPERIENCE

## PASSIONATE & EXPERIENCED TRAINERS

Our trainers bring to their classroom a wealth of teaching experience, industry knowledge and a unique approach to delivering world-class education and training.

## AIWT CAMPUS

Our campus is located in Perth City. The campus is situated in close proximity to public transport such as the FREE City CAT buses, train and bus services. Our campus is also close to shops, cafes and restaurants.

## CLASSES ARE 2 - 3 DAYS PER WEEK

No classes during school holidays.

## MULTICULTURAL STUDENT ENVIRONMENT

AIWT has students from diverse cultures. Our students come from all over the world including Taiwan, Nepal, Brazil, Macedonia, Brunei, Malaysia, China, Nigeria, Kenya, Zambia and many more!

## GREAT VALUE

With competitive tuition fees and practical workplace relevant training, AIWT courses offer great value to our international students.

## PRACTICAL TRAINING

Students can undertake work placements and be better prepared to enter the workplace with real-world experience. Students also have opportunities to talk with industry representatives and discuss relevant contemporary workplace issues.

## FAMILY ORIENTED

At AIWT we like to treat all our students as part of the AIWT family. This means that we care for our students not only when it comes to their studies but also regarding their general well-being. Our staff are trained and prepared to assist students with a range of non-academic concerns.

## STUDY ENGLISH

AIWT has partnered with English language schools where you can start with an English language preparation course with them and then proceed on to study a certificate, diploma or advanced diploma level course with us at AIWT!

## HIGHER EDUCATION PATHWAY

You can choose to progress on to a Bachelor, or even a Masters degree with one of our Higher Education partners! AIWT has articulation agreements with Universities which means you can get credit exemptions for your studies.

CERTIFICATES

DIPLOMA

ADVANCED  
DIPLOMA

WORK  
HEALTH AND  
SAFETY!

LEADERSHIP  
AND  
MANAGEMENT

TRANSLATING?

EARLY  
CHILDHOOD  
EDUCATION





# ACCOMMODATION

AIWT can assist you in finding a place to live during your time in Australia. AIWT works with student co-living accommodation providers to give our students the best and most comfortable place to call home. You will be living with other international students and this is a great way to socialise! The student accommodation offers trendy rooms from single en-suite studios, 6 bed cluster rooms and its popular 4 beds in a room.

You can also rent a property (entire house) with your friends and share living expenses. However, most of these properties come unfurnished, you will also need to purchase electrical items, furniture, bedding and kitchen utensils. You will usually need to pay four weeks' rent upfront (known as bond) as well as cover the costs for connecting the electricity, gas, telephone and internet.

Alternatively, you can rent out furnished spare rooms in shared accommodation elsewhere. This can be a great way to live independently without the expense of renting on your own. This is also a great way to make new friends!

Rental properties are advertised on the Real Estate Institute of Western Australia (REIWA) website and in Perth's local newspapers.

## LIVING EXPENSES- PER WEEK



**Groceries and eating out:**  
\$80 to \$280



**Gas, electricity:**  
\$35 to \$140



**Phone and Internet:**  
\$20 to \$55



**Public transport:**  
\$15 to \$55



**Car (after purchase):**  
\$150 to \$260



**Entertainment:**  
\$80 to \$150

Note: All costs are in Australian dollars. The Australian Government provides information and guidance on managing your finances. Visit [www.moneysmart.gov.au](http://www.moneysmart.gov.au)

# SCHOOL OF EDUCATION AND COMMUNITY SERVICES



## CHC30113 CERTIFICATE III IN EARLY CHILDHOOD EDUCATION AND CARE

CRICOS Course Code: 080858J

This course will prepare you for a future career in early childhood education, providing a healthy, safe and caring environment for children. You will gain the skills to communicate and work collaboratively with educators, as well as to support the children's holistic wellbeing, health and safety.

**Entry Requirement:** Completion of Year 12 or equivalent; IELTS 5.5 or equivalent

**Pre-requisite:** Nil

**Duration:** 52 Weeks

**Delivery Method:** Face-to-face classroom based learning; 2 days per week class contact with access to online resources. This course includes a minimum of 120 hours of work placement.

**Career Prospects:** Early Childhood Educator, Playgroup Supervisor, Nanny, Family Day Care Educator

### Course Units

#### Core Units

CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCECE001	Develop cultural competence
CHCECE002	Ensure the health and safety of children
CHCECE003	Provide care for children
CHCECE004	Promote and provide healthy food and drinks
CHCECE005	Provide care for babies and toddlers
CHCECE007	Develop positive and respectful relationships with children
CHCECE009	Use an approved learning framework to guide practice
CHCECE010	Support the holistic development of children in early childhood
CHCECE011	Provide experiences to support children's play and learning
CHCECE013	Use information about children to inform practice
CHCLEG001	Work legally and ethically
CHCPRT001	Identify and respond to children and young people at risk
HLTAID004	Provide an emergency first aid response in an education and care setting
HLTWHS001	Participate in work health and safety

#### Elective Units

BSBWOR301	Organise personal work priorities and development
CHCECE006	Support behaviour of children and young people
CHCPRT003	Work collaboratively to maintain an environment safe for children and young people

### PATHWAY



“



I have chosen to study Early Childhood Education and Care because I am passionate about children and I want to learn more about their safety, their growth and development. The need for childcare professionals is greater today than in the previous years.

I have opted to study at AIWT because the staff delivers great results and its educators are an amazing support to us. They are so warm, energetic, creative and caring. They help us to reach the zenith of success and the staff are always welcoming new cultures to AIWT and would organise several cultural activities. This school also offers payment plan to students and its courses are of affordable costs. Thank you AIWT!

VASHIKA PERWANE, MAURITIUS

”

CHC30113 CERTIFICATE III IN EARLY CHILDHOOD EDUCATION AND CARE

## CHC50113 DIPLOMA OF EARLY CHILDHOOD EDUCATION AND CARE

CRICOS Course Code: 080860D

This qualification is for those wanting to take on higher levels of responsibility and leadership in an early childhood setting. You will learn how to design and implement the curriculum in children's learning and development, and acquire the skills you need to foster the holistic development and wellbeing of children.

**Entry Requirement:** Completion of Year 12 or equivalent; IELTS 5.5 or equivalent

**Pre-requisite:** Completion of CHC30113 Certificate III in Early Childhood Education and Care

**Duration:** 52 Weeks

**Delivery Method:** Face-to-face classroom based learning; 2 days per week class contact with access to online resources. This course includes a minimum of 240 hours of work placement.

**Career Prospects:** Child Care Educator, Family Day Care Scheme Director/Manager, ECEC Team Leader

### Course Units

#### Core Units

CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety*
CHCECE001	Develop cultural competence*
CHCECE002	Ensure the health and safety of children*
CHCECE003	Provide care for children*
CHCECE004	Promote and provide healthy food and drinks*
CHCECE005	Provide care for babies and toddlers*
CHCECE007	Develop positive and respectful relationships with children*
CHCECE009	Use an approved learning framework to guide practice*
CHCECE016	Establish and maintain a safe and healthy environment for children
CHCECE017	Foster the holistic development and wellbeing of the child in early childhood
CHCECE018	Nurture creativity in children
CHCECE019	Facilitate compliance in an education and care service
CHCECE020	Establish and implement plans for developing cooperative behaviour
CHCECE021	Implement strategies for the inclusion of all children
CHCECE022	Promote children's agency
CHCECE023	Analyse information to inform learning
CHCECE024	Design and implement the curriculum to foster children's learning and development
CHCECE025	Embed sustainable practices in service operations
CHCECE026	Work in partnership with families to provide appropriate education and care for children
CHCLEG001	Work legally and ethically*
CHCPRT001	Identify and respond to children and young people at risk*
HLTAID004	Provide an emergency first aid response in an education and care setting*
HLTWHS003	Maintain work health and safety

#### Elective Units

BSBMGT605	Provide leadership across the organisation
CHCMGT003	Lead the work team
CHCPRP003	Reflect on and improve own professional practice
CHCPOL002	Develop and implement policy
CHCPOL003	Research and apply evidence to practice



DAZLINE DARCHINI KRISHNAN, MALAYSIA

### CHC50113 DIPLOMA OF EARLY CHILDHOOD EDUCATION AND CARE

“

I love the friendly environment here at AIWT and how the staff and trainers have good relationships with the students. The trainers are wonderful and helpful. The class sizes are small which I love as it makes it easier to focus in class.

One thing I love the most about AIWT is the cultural diversity. I get to make new friends from different cultures! AIWT is definitely the place to study!

”



LIN TZU-YA (ZORA), TAIWAN

### CHC50113 DIPLOMA OF EARLY CHILDHOOD EDUCATION AND CARE

“

I have chosen this institute, AIWT based on my research on the internet and recommendation by my education agent. After the actual admission into the school, I am satisfied with the trainers, school environment, equipment and location. Whether you are sick abroad or facing academic issues, the trainers and staff are the biggest supporter. Everyone is very helpful. Perth is a city that is simpler than the countryside. For students who would like to work, the salary in Western Australia is higher than that in the Eastern States. I genuinely recommend AIWT!

”

### PATHWAY



## CHC52015 DIPLOMA OF COMMUNITY SERVICES

CRICOS Course Code: 0100663

This qualification will give you specialised skills to be able to work in roles in community services, case management or social housing. You will be involved in the managing, co-ordinating and/or delivering of person-centred services to individuals, groups and communities.

**Entry Requirement:** Completion of Year 12 or equivalent; IELTS 5.5 or equivalent

**Pre-requisite:** Nil

**Duration:** 52 Weeks

**Delivery Method:** Face-to-face classroom based learning; 2 days per week class contact with access to online resources. This course includes a minimum of 120 hours of work placement.

**Career Prospects:** Community Care Manager, Family Services Coordinator, Community Worker, Case Coordinator (Disability/Community Services), Family Support Worker

### Course Units

#### Core Units

CHCCCS007	Develop and implement service programs
CHCCOM003	Develop workplace communication strategies
CHCDEV002	Analyse impacts of sociological factors on clients in community work and services
CHCDIV003	Manage and promote diversity
CHCLEG003	Manage legal and ethical compliance
CHCMGT005	Facilitate workplace debriefing and support processes
CHCPRP003	Reflect on and improve own professional practice
HLTWHS004	Manage work health and safety

#### Elective Units

CHCCCS004	Assess co-existing needs
CHCCSM004	Coordinate complex case requirements
CHCCSM005	Develop, facilitate and review all aspects of case management
CHCCSM006	Provide case management supervision
CHCCDE010	Develop and lead community engagement strategies to enhance participation
CHCCDE012	Work within organisation and government structures to enable community development outcomes
CHCDIS005	Develop and provide person-centred service responses
CHCDIS008	Facilitate community participation and social inclusion

### PATHWAY

Diploma of  
Community Services

Advanced Diploma of  
Community Sector  
Management

UNIVERSITY\*

**CHC62015 ADVANCED DIPLOMA OF COMMUNITY SECTOR MANAGEMENT**

CRICOS Course Code: 091826D

This qualification will provide you with the competencies required for middle managers or managers across a range of community sector organisations. You will gain the skills to undertake a range of functions required to achieve results in line with the organisation’s goals and strategic directions.

**Entry Requirement:** Completion of Year 12 or equivalent; IELTS 5.5 or equivalent

**Pre-requisite:** Nil

**Duration:** 66 Weeks

**Delivery Method:** Face-to-face classroom based learning; 2 days per week class contact with access to online resources.

**Career Prospects:** Community Sector Manager or Community Services Coordinator in a community-based organisation, not-for-profit organisation or community centre.

**Course Units**

*Core Units*

- BSBFIM601 Manage finances
- BSBINN601 Lead and manage organisational change
- BSBMGT608 Manage innovation and continuous improvement
- BSBR501 Manage risk
- CHCLEG003 Manage legal and ethical compliance
- CHCMGT001 Develop, implement and review quality framework
- CHCMGT003 Lead the work team
- CHCDIV003 Manage and promote diversity

*Elective Units*

- BSBMGT605 Provide leadership across the organisation
- BSBMGT617 Develop and implement a business plan
- BSBMGT615 Contribute to organisation development
- BSBHRM602 Manage human resources strategic planning
- CHCPOL003 Research and apply evidence to practice

**PATHWAY**

Advanced Diploma of Community Sector Management

UNIVERSITY\*



RESHMA POONYTH, MAURITIUS

“

AIWT has been a fresh start of a new exciting journey for me! The trainers are very friendly, understanding and are always ready to help. AIWT has given me the opportunity of making new friends from around the world and learning new cultures!

”



**CHC62015 ADVANCED DIPLOMA OF COMMUNITY SECTOR MANAGEMENT**

# SCHOOL OF BUSINESS

## BSB40215 CERTIFICATE IV IN BUSINESS

CRICOS Course Code: 0100662

This qualification will provide you with well-developed skills and a broad knowledge base to apply solutions to a defined range of unpredictable problems. You will also learn to analyse information from a variety of sources.

**Entry Requirement:** Completion of Year 12 or equivalent; IELTS 5.5 or equivalent.

**Pre-requisite:** Nil

**Duration:** 26 Weeks

**Delivery Method:** Face-to-face classroom based learning; 2 days per week class contact with access to online resources.

**Career Prospects:** Business Administrator, Office Administrator, Project Officer, Sales Agent, Office Manager, Business Manager

### Course Units

#### Core Units

BSBWHS401 Implement and monitor WHS policies, procedures and programs to meet legislative requirements

#### Elective Units

BSBADM405 Organise meetings  
BSBRKG402 Provide information from and about records  
BSBRES411 Analyse and present research information  
BSBRSK401 Identify risk and apply risk management processes  
BSBCMM401 Make a presentation  
BSBCUS402 Address customer needs  
BSBLED401 Develop teams and individuals  
BSBMKG413 Promote products and services  
BSBMKG414 Undertake marketing activities

### PATHWAY

Certificate IV in Business

Diploma of Leadership and Management

Advanced Diploma of Leadership and Management

UNIVERSITY\*

## BSB51918 DIPLOMA OF LEADERSHIP AND MANAGEMENT

CRICOS Course Code: 098723K

This qualification covers the competencies required for students who want the practical skills and experience to plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

**Entry Requirement:** Completion of Year 12 or equivalent; IELTS 5.5 or equivalent.

**Pre-requisite:** Nil

**Duration:** 52 Weeks

**Delivery Method:** Face-to-face classroom based learning; 2 days per week class contact with access to online resources.

**Career Prospects:** Team Leader, Supervisor or Middle Manager

### Course Units

#### Core Units

BSBLDR511	Develop and use emotional intelligence
BSBMGT517	Manage operational plan
BSBLDR502	Lead and manage effective workplace relationships
BSBWOR502	Lead and manage team effectiveness

#### Elective Units

BSBADM502	Manage meetings
BSBMGT502	Manage people performance
BSBFIM501	Manage budgets and financial plans
BSBHRM405	Support the recruitment, selection and induction of staff
BSBEBU511	Develop and implement an e-business strategy
BSBMKG502	Establish and adjust the marketing mix
BSBWOR501	Manage personal work priorities and professional development
BSBMGT516	Facilitate continuous improvement

### PATHWAY

Diploma of Leadership and Management

Advanced Diploma of Leadership and Management

UNIVERSITY\*



FREL HASPY NATINO, PHILIPPINES

BSB51918 DIPLOMA OF LEADERSHIP AND MANAGEMENT

“

I decided to further my studies in AIWT by taking up Diploma of Leadership and Management. This has brought those management theories that I have learnt at the University to life.

The course has real-time application and it talks about the real-world scenario, legislation, and applications. The course has a very comprehensive approach to leadership and management and it has exceeded my expectations! Learning this course has a valuable learning experience that will help shape future leaders and managers to be successful.

”



SERAH IBUKUN OMONIYE, NIGERIA

BSB61015 ADVANCED DIPLOMA OF LEADERSHIP AND MANAGEMENT

“

Thanks to my trainer, I really appreciate your effort to bring out the best in me! It is of no doubt that he has imparted my life with his teaching. He is just a quintessential of an outstanding teacher and his encouragement has prompted me to want to do more in my studies at AIWT.

”

## BSB61015 ADVANCED DIPLOMA OF LEADERSHIP AND MANAGEMENT

CRICOS Course Code: 088504D

This qualification is for students who want to apply specialised knowledge and skills to plan and implement a range of leadership and management functions, with accountability for personal and team outcomes within broad parameters.

**Entry Requirement:** Completion of Year 12 or equivalent; IELTS 5.5 or equivalent

**Pre-requisite:** Nil

**Duration:** 66 Weeks

**Delivery Method:** Face-to-face classroom based learning; 2 days per week class contact with access to online resources.

**Career Prospects:** Corporate or Middle Manager, Supervisor in business and government sectors, Team leader

### Course Units

#### Core Units

BSBFIM601	Manage finances
BSBINN601	Lead and manage organisational change
BSBMGT605	Provide leadership across the organisation
BSBMGT617	Develop and implement a business plan

#### Elective Units

BSBMGT608	Manage innovation and continuous improvement
BSBRK501	Manage risk
BSBMGT615	Contribute to organisation development
BSBMKG609	Develop a marketing plan
BSBADV602	Develop an advertising campaign
BSBMGT616	Develop and implement strategic plans
CHCDIV003	Manage and promote diversity
BSBHRM602	Manage human resources strategic planning

### PATHWAY

Advanced Diploma of  
Leadership and Management

UNIVERSITY\*

# SCHOOL OF WORK HEALTH AND SAFETY

## BSB41419 CERTIFICATE IV IN WORK HEALTH AND SAFETY

CRICOS Course Code: 0101208

This qualification is designed to give you the skills and knowledge to provide WHS advice and assist with improving safety in the workplace. This course covers a broad range of health and safety responsibilities in the workplace including identifying hazards, assessing WHS risks, implementing strategies to control WHS risks and assist with effective WHS management.

**Entry Requirement:** Completion of Year 12 or equivalent; IELTS 5.5 or equivalent.

**Pre-requisite:** Nil

**Duration:** 26 Weeks

**Delivery Method:** Face-to-face classroom based learning; 2 days per week class contact with access to online resources.

**Career Prospects:** Work Health and Safety Manager, Work Health and Safety Officer

### Course Units

#### Core Units

- BSBWHS412 Assist with workplace compliance with WHS laws
- BSBWHS413 Contribute to implementation and maintenance of WHS consultation and participation processes
- BSBWHS414 Contribute to WHS risk management
- BSBWHS415 Contribute to implementing WHS management systems
- BSBWHS416 Contribute to workplace incident response

#### Elective Units

- BSBCMM401 Make a presentation
- BSBRES411 Analyse and present research information
- BSBMGT403 Implement continuous improvement
- BSBWRT401 Write complex documents
- BSBWHS417 Assist with managing WHS implications of return to work

### PATHWAY



## BSB51319 DIPLOMA OF WORK HEALTH AND SAFETY

CRICOS Course Code: 0101205

This qualification will give you an opportunity to expand your practical knowledge and skills in developing, implementing and managing the Work Health and Safety program in an organisation. This course covers a range of competencies including managing effective WHS consultation and participation processes, managing WHS risks and investigating WHS incidents.

**Entry Requirement:** Completion of Year 12 or equivalent; IELTS 5.5 or equivalent

**Pre-requisite:** Completion of BSB41419 Certificate IV in Work Health and Safety

**Duration:** 52 Weeks

**Delivery Method:** Face-to-face classroom based learning; 2 days per week class contact with access to online resources.

**Career Prospects:** Work Health and Safety Officer, Coordinator or Manager

### Course Units

#### Core Units

- BSBWHS513 Lead WHS risk management
- BSBWHS515 Lead initial response to and investigate WHS
- BSBWHS516 Contribute to developing, implementing and maintaining an organisation's WHS management system
- BSBWHS519 Lead the development and use of WHS risk management tools
- BSBWHS522 Manage WHS consultation and participation processes

#### Elective Units

- BSBWHS517 Contribute to managing a WHS information system
- BSBWHS520 Manage implementation of emergency procedures
- BSBWHS512 Contribute to managing work-related psychological health and safety
- BSBRK501 Manage risk
- BSBINN601 Lead and manage organisational change

### PATHWAY



NORBERTO QUISUMBING, PHILIPPINES

CERTIFICATE IV IN WORK HEALTH AND SAFETY

“ Choosing AIWT is not just about going to school and earning a certificate or a diploma but AIWT widens my knowledge and understanding on the course I take.

As a nurse in the Philippines, my focus is to provide care and safety to the patients. Work Health and Safety gives me a different perspective in my career as a nurse where patients is not only my concern but also my colleagues in the workplace.

The staff at AIWT are so friendly, they treat us like family and they are very hand on hand to help us achieve our goals.



BRIDGET PAN, TAIWAN

DIPLOMA OF WORK HEALTH AND SAFETY

“ When I came to Australia for the first time on a working holiday visa, I fell in love with Perth's laid-back living environment and pleasant climate, so Perth became one of the choices of institute. Australia's education is more focused on practice than degree, and AIWT's focus of teaching is on the practical experience of the workplace. AIWT's Vocational Education Training stands out more compared to the universities as the courses are shorter in length, and the tuition fees are much lower than those of the universities as well.

AIWT's trainers keep in touch with the industry's expertise and offer work placement or observation opportunities as much as they could provide, allowing me to combine theoretical learning with hands on practical experience. AIWT trainers are very experienced in the industry so they can provide students with practical teaching rather than just theory. Trainers are not only professional but also care for students, understand the situation of students' learning and life, and provide assistance and guidance as far as possible. AIWT will often organise events and activities to allow the international students to understand the cultures of different countries, which also provides international students with opportunities to have fun and meet new friends in addition to learning.

## BSB60619 ADVANCED DIPLOMA OF WORK HEALTH AND SAFETY

CRICOS Course Code: 0101514

This qualification is designed to suit those in a Work Health and Safety role at a senior level. You will be able to apply advanced practical knowledge to coordinate, facilitate and maintain the Work Health and Safety (WHS) program in one or more fields of work in an organisation, such as a WHS practitioner or HR practitioner.

**Entry Requirement:** Completion of Year 12 or equivalent; IELTS 5.5 or equivalent.

**Pre-requisite:** Completion of BSB51319 Diploma of Work Health and Safety

**Duration:** 66 Weeks

**Delivery Method:** Face-to-face classroom based learning; 2 days per week class contact with access to online resources.

**Career Prospects:** Health and Safety Manager, Health and Safety Practitioner, Senior Work Health and Safety Officer

### Course Units

#### Core Units

- BSBWHS612 Develop and implement a strategy to support a positive WHS culture
- BSBWHS613 Evaluate the WHS performance of an organisation
- BSBWHS614 Conduct a WHS audit under the guidance of a lead auditor
- BSBWHS616 Apply safe design principles to control WHS risks
- BSBWHS617 Apply ergonomics to manage WHS risks

#### Elective Units

- BSBCOM601 Research compliance requirements and issues
- BSBCOM603 Plan and establish compliance management systems
- BSBMGT605 Provide leadership across the organisation
- BSBMGT616 Develop and implement strategic plans
- BSBR501 Manage risk\*
- BSBINN601 Lead and manage organisational change\*

### PATHWAY



ROBERTO ORELLANA, EL SALVADOR

### ADVANCED DIPLOMA OF WORK HEALTH AND SAFETY

“

I have a Bachelor degree in Aeronautic Maintenance therefore I realised that studying Work Health and Safety at AIWT would be useful to support all my knowledge about safety at a workplace. I knew some main concepts about general safety but definitely not all the key points which involved processes and strategies to develop and manage a successful safety program. In a certain way I can demonstrate the knowledge gained at AIWT. I am grateful to my trainer Mick who has extensive experience.

”



NCHIMUNYA CHEELO, ZAMBIA

### ADVANCED DIPLOMA OF WORK HEALTH AND SAFETY

“

AIWT has been the best institute to be at! Everyone here is so supportive and always answers my questions that I may have. Mick, my trainer, is doing an awesome job. I can't wait to go out to the world and present the work, knowledge and incredible skills I have gained from him. Studying Work Health and Safety has been easy to understand and apply to the real world. Thank you to all the team members and my trainer at AIWT!

”

# SCHOOL OF LANGUAGE

## PSP50916 DIPLOMA OF INTERPRETING (LOTE-ENGLISH)

CRICOS Course Code: 099137J

Languages available

Mandarin - English  
Arabic - English

This qualification covers the competencies required to interpret between Mandarin and English / Arabic and English, to convey information using specific terminology for a specific audience.

**Entry Requirement:** Completion of Year 12 or equivalent; IELTS 6.0 or equivalent

**Pre-requisite:** Nil

**Duration:** 52 Weeks

**Delivery Method:** Face-to-face classroom based learning; 3 days per week class contact with access to online resources.

**Career Prospects:** Freelance Interpreter, Linguist or contract work with health, education, legal, business and travel agencies, teacher (ESL).

### Course Units

#### Core Units

PSPTIS001	Apply codes and standards to ethical practice
PSPTIS002	Build glossaries for translating and interpreting assignments
PSPTIS003	Prepare to translate and interpret
PSPTIS040	Interpret in general dialogue settings (LOTE-English)
PSPTIS041	Interpret in general monologue settings (LOTE-English)
PSPTIS042	Manage discourses in general settings
PSPTIS043	Use routine subject area terminology in interpreting (LOTE-English)

#### Elective Units

BSBDIV301	Work effectively with diversity
PSPTIS046	Use routine education terminology in interpreting (LOTE-English)
PSPTIS047	Use routine health terminology in interpreting (LOTE-English)
PSPTIS048	Use routine legal terminology in interpreting (LOTE-English)
SITXLAN3115	Conduct oral communication in a language other than English (Mandarin)

**OR**

SITXLAN3101	Conduct oral communication in a language other than English (Arabic)
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KSENIA ARYASOVA, RUSSIA

### PSP50916 DIPLOMA OF INTERPRETING (MANDARIN-ENGLISH)



NESREEN ALEID, JORDAN

### PSP50916 DIPLOMA OF INTERPRETING (ARABIC-ENGLISH)

### PATHWAY



#### Additional Information:

Students are required to pass an enrolment assessment conducted by AIWT trainers. This is a NAATI Endorsed Qualification. Upon successful completion of the course, a graduand/graduate may apply to sit a Certification Test (NAATI Certified Provisional Interpreter test) directly with NAATI.

“

I chose AIWT because they are a unique training provider for the Diploma of Interpreting course. I chose this course because I have been studying Mandarin for many years but have never trained in interpreting. This course will get me work-ready to be an interpreter.

I enjoy the family-like feeling at AIWT. All the trainers and staff are very helpful and friendly. My classmates are amazing too. I look forward to studying everyday.

”

“

I am proud to be part of AIWT, it's just amazing! Super nice, flexible and supportive staff including the highly educated and professional teachers. I completed the Diploma of Interpreting and now going to pursue the Advanced Diploma of Leadership and Management. If you are seeking a unique wonderful experience, I encourage you to join AIWT!

”

**PSP60816 ADVANCED DIPLOMA OF TRANSLATING**

CRICOS Course Code: 092523M

Languages available  
**English to Chinese**  
**English to Arabic**

This qualification will provide you with the skills and knowledge required to translate special purpose texts from one language to another to convey information written using specific terminology for a specific audience. This qualification is designed to prepare you to translate texts at a professional level such as in areas like legal, medical, and business contexts.

**Entry Requirement:** Completion of Year 12 or equivalent; IELTS 6.0, with a reading score of 6.5

**Pre-requisite:** Nil

**Duration:** 52 Weeks

**Delivery Method:** Face-to-face classroom based learning; 3 days per week class contact with access to online resources.

**Career Prospects:** Freelance Translator, Communications Officer, Localisation Specialist, Linguist or contract work with translating agencies.

**Course Units***Core Units*

CUAWRT401	Edit texts
PSPTIS060	Analyse text types for translation of special purpose texts (LOTE-English)
PSPTIS061	Quality assure translations
PSPTIS100	Apply codes and standards to professional judgement
PSPTIS101	Negotiate translating and interpreting assignments

*Elective Units*

PSPTIS002	Build glossaries for translating and interpreting assignments
PSPTIS021	Translate and certify non-narrative texts
PSPTIS062	Translate special purpose texts from English to LOTE
PSPTIS064	Read and analyse special purpose English texts to be translated
PSPTIS070	Prepare translated transcripts
PSPTIS071	Translate multimedia source material
PSPTIS072	Use translation technology
SITXLAN3415	Read and write documents in a language other than English (Mandarin)

**OR**

SITXLAN3401	Read and write documents in a language other than English (Arabic)
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**Additional Information:**

Students are required to pass an enrolment assessment conducted by AIWT trainers. This is a NAATI Endorsed Qualification. Upon successful completion of the course, a graduand/graduate may apply to sit a Certification Test (NAATI Certified Translator Test) directly with NAATI.

Upon completion of Advanced Diploma of Translating at AIWT, University of Western Australia (UWA) is offering credit exemptions of up to 1 semester into their Master of Translation Studies. *You must already hold a Bachelor degree and you must also meet the University's English proficiency requirements.*



LING WEI TIAN, MALAYSIA

PSP60816 ADVANCED DIPLOMA OF TRANSLATING

“  
 My trainer, David, is a great and amazing teacher who is very knowledgeable and patient. He is also very elaborate as he arranges his course structure in a way that we will have a better understanding about the content and the context of the passages that we need to translate. I feel that I can be a certified translator as I have gained sufficient skills and knowledge while studying this course at AIWT!  
 ”



U SAO IN, MACAU

PSP60816 ADVANCED DIPLOMA OF TRANSLATING

“  
 I like studying at AIWT as I have learnt a lot in my translating course. My trainer is so friendly and nice to all my classmates. With the knowledge learnt during the course, I feel that I can improve my ability to translate effectively and efficiently.  
 ”

**PATHWAY**

Advanced Diploma of Translating

UNIVERSITY\*

# SHORT COURSES



## CPCWHS1001 PREPARE TO WORK SAFELY IN THE CONSTRUCTION INDUSTRY

You will be trained to demonstrate personal awareness and knowledge of health and safety legislative requirements in order to work safely and prevent injury or harm to self and others.

This unit is necessary for anyone intending to work in the construction industry in Australia.

**Duration:** Half day training

*Call or email us for intake dates and location details.*



## HLTAID003 Provide first aid (includes HLTAID001 Provide cardiopulmonary resuscitation)

Our Provide First Aid course will provide you with the skills on how to provide life support and management of casualties in a range of situations until the arrival of medical assistance. You will also learn how to perform cardiopulmonary resuscitation (CPR) if someone has stopped breathing.

**Duration:** 1 Day\*

**Time:** 8am to 4pm

*Call or email us for intake dates and location details.*

*\*Completion of pre-learning theory to be completed prior practical class*



## CCL PREPARATION PROGRAM

The AIWT School of Language has developed this program to assist you in passing the NAATI Credentialed Community Language (CCL) Test and gain your 5 points towards Permanent Residency.

*This is a non-accredited course.*

### MASTER PACKAGE

- 4 Workshops + 1 Mock Exam
- 8 Hours (2 weeks) *2 hours per workshop*

### COMPETENT PACKAGE

- 8 Workshops + 2 Mock Exams
- 16 Hours (4 weeks) *2 hours per workshop*

### CAPABLE PACKAGE

- 12 Workshops + 3 Mock Exams
- 24 Hours (6 weeks) *2 hours per workshop*

### OPTIONS / EXTRAS

- Boost Topics
- Mock Exam

**Morning & Evening Workshops available**

**Intakes: Every Monday**

# ENTRY REQUIREMENT AND ADMISSION CRITERIA

QUALIFICATION	ENTRY REQUIREMENTS	ENGLISH PROFICIENCY
Certificate III	Must be 18 years or older Completion of Australian Year 12 or equivalent	IELTS test score of 5.5 or equivalent*
Certificate IV	Must be 18 years or older Completion of Australian Year 12 or equivalent	IELTS test score of 5.5 or equivalent*
Diploma	Must be 18 years or older Completion of Australian Year 12 or equivalent	IELTS test score of 5.5 or equivalent*
Advanced Diploma	Must be 18 years or older Completion of Australian Year 12 or equivalent	IELTS test score of 5.5 or equivalent*

Note:

\*Equivalent may be one of the following:

TOEFL iBT test score band: 46

PTE Academic test score band: 42

CAE test score band: 47

OET test score band: Pass

TOEFL PBT test score band: 527

Students enrolling in Advanced Diploma of Translating must demonstrate an IELTS score of 6.0, with a reading score of 6.5

Students enrolling in Diploma of Interpreting must demonstrate an IELTS - Listening and Speaking score of 6.0

# HOW TO APPLY



Students may benefit from using the services of one of AIWT's authorised Education Agents in order to assist with the process of course selection, enrolment process and obtaining a Student Visa. The Education Agents role is to guide you through this process as smoothly as possible and to liaise with AIWT Admissions on any requirements. Education Agents will also assist you in applying for a Student Visa if required.

Email us at [futurestudents@aiwt.edu.au](mailto:futurestudents@aiwt.edu.au) if you require more information.

# STUDY PATHWAYS WITH OUR PARTNERS

Did you know you can start out by taking an English language preparation course with one of our language partners and then proceed to study a certificate or diploma level course with us at AIWT? And your learning journey does not end there! You can choose to progress onto a degree at a Higher Education provider! Choosing the right study pathway will help you move from course to course, completing necessary qualifications, until you are in a position to reach your professional goals.

## STUDY ENGLISH



**PERTH INTERNATIONAL COLLEGE OF ENGLISH** (P.I.C.E.) is a privately owned and managed ESL College in the heart of Perth City. Founded in 1998 under another name, PICE has an established record of quality in delivery of English language teaching at all levels. With over 50

different countries represented in the College each year, the nationality mix makes PICE a truly international College. The College offers to international students a value for money education experience in one of the best cities in the world.

### COURSES

General English – all levels  
Cambridge Exam preparation – PET, FCE, CAE, CPE  
English for Academic Purposes – IELTS preparation



**PHOENIX ACADEMY** is one of Australia's premier training institutions, where you can expect to enjoy the highest quality of programs and services.

Here's more reasons to choose Phoenix Academy:

- Great nationality mix with over 30 different countries at any one time.
- Beautiful garden campus providing an enjoyable & comfortable environment to study in.
- A wide range of courses including General and Academic English, University Pathways Programs, and Work and Study Training options.
- Top quality teachers using the latest in TESOL teaching methodology.
- Free WiFi throughout the campus and modern classrooms equipped with eBoards. On Campus Student Residence as well as an award winning Homestay Program.

## GAIN A UNIVERSITY DEGREE

### BACHELOR DEGREE

**SOUTHERN CROSS UNIVERSITY** aims to be the most progressive, connected and student-focused public university in Australia.



At Southern Cross, class sizes are small. They provide additional academic support and some units have no exams. Your study load will be light with three study sessions per year and classes only 2 - 3 days per week, totaling 9 hours per week. Bold, progressive and just 24 years of age – Southern Cross University is one of the Asia-Pacific's Top 100 universities and one of the world's Top 50 Generation Y universities.

[www.scu.edu.au/aqfvocationallinkages](http://www.scu.edu.au/aqfvocationallinkages)

### MASTER DEGREE

**THE UNIVERSITY OF WESTERN AUSTRALIA** is proud to rank first in Western Australia and place in the Top 100 of universities globally.



Upon completion of Advanced Diploma of Translating at AIWT, UWA is offering credit exemptions of up to 1 semester into their Master of Translation Studies. You must already hold a Bachelor degree and you must also meet the University's English proficiency requirements.

# COURSES AVAILABLE TO DOMESTIC STUDENTS

AIWT is set to continue to be a leading and in-demand training provider in Perth. We offer a variety of in-demand courses, with the potential to add more to meet the ever-changing needs of employers. Our courses come in a number of flexible delivery packages to fit your lifestyle and needs.

## SCHOOL OF BUSINESS

- BSB20115 Certificate II in Business
- BSB30115 Certificate III in Business
- BSB42015 Certificate IV in Leadership and Management^
- BSB51918 Diploma of Leadership and Management
- BSB61015 Advanced Diploma of Leadership and Management

## SCHOOL OF EDUCATION AND COMMUNITY SERVICES

- CHC22015 Certificate II in Community Services
- CHC30113 Certificate III in Early Childhood Education and Care^
- CHC50113 Diploma of Early Childhood Education and Care
- CHC40113 Certificate IV in School Age Education and Care^
- CHC50213 Diploma of School Age Education and Care
- CHC40213 Certificate IV in Education Support^
- CHC52015 Diploma of Community Services
- CHC62015 Advanced Diploma of Community Sector Management

## SCHOOL OF WORK HEALTH AND SAFETY

- BSB41419 Certificate IV in Work Health and Safety^
- BSB51319 Diploma of Work Health and Safety
- BSB60619 Advanced Diploma of Work Health and Safety

## SCHOOL OF LANGUAGES

- PSP50916 Diploma of Interpreting (LOTE-English)  
*(Mandarin - English) OR (Arabic - English)*
- PSP60816 Advanced Diploma of Translating  
*(English to Chinese) OR (English to Arabic)*

## SHORT COURSES

- CPCWHS1001 Prepare to work safely in the construction industry
- 5 Day Introductory Safety Representative Course
- HLTAID003 Provide first aid
- HLTAID001 Provide cardiopulmonary resuscitation
- Credentialed Community Language (CCL Preparation Program)
- HLTAID004 Provide an emergency first aid response in an education and care setting

**STUDY MODES AVAILABLE:** FACE TO FACE & FLEXI LEARN



“

During my 6 months study time at AIWT, I found the Certificate III course to be very interesting. The other students were great, easy going and we built a connection with each other. The classroom was a very comfortable relaxed environment making it easy to learn.

I found our trainer to be professional, approachable, friendly and well prepared with learning materials and clear in explaining the lesson plan each week. She was always available to assist with my enquiries, when needed further explaining and gave valuable feedback verbally, via phone or email.

The course was very informative and full of activities which prepared me well for practical work placement. The staff at AIWT are friendly and welcoming which made it a pleasure to attend my classes. I can honestly say that I have gained valuable knowledge and confidence, which has helped me complete my practical time successfully.

I would like to take this opportunity to say thank you to Gillian my trainer and all the staff at AIWT for a wonderful experience during my Certificate III in Education Support!

”

**ELIZABETH MERENDINO, AUSTRALIAN**



AIWT offers a range of government subsidised courses and funding opportunities through Jobs and Skills WA. For more information on the funded training options, please visit [www.dtwd.wa.gov.au](http://www.dtwd.wa.gov.au) and [www.jobsandskills.wa.gov.au](http://www.jobsandskills.wa.gov.au)

^Students enrolling in these courses may be eligible to receive student payments such as Austudy and ABSTUDY. Information about student payments can be found on the Australian Government Department of Human Services website [www.humanservices.gov.au](http://www.humanservices.gov.au) under "Student and Trainees"



### City Campus

Ground Floor, 823 Wellington Street,  
West Perth WA 6005



**08 9249 9688**



**futurestudents@aiwt.edu.au**



**www.aiwt.edu.au**



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RTO Code 51174

CRICOS Provider No 02645B

ABN 55 109 701 984

The information contained within this prospectus is for international students. AIWT and the Australian Government want international students in Australia to have a safe, enjoyable and rewarding place to study. Australia's laws promote quality education and consumer protection for international students. These laws are known as the ESOS Framework: <https://internationaleducation.gov.au/Regulatory-Information/Pages/Regulatoryinformation.aspx>

Information in this publication is correct as of November 2019 at the time of printing however is subject to change.

Please visit [www.aiwt.edu.au](http://www.aiwt.edu.au) for the latest updates.